

# Love-struck...



## Mana Magical Wedding Package

Choice of Beach or Chapel Wedding for upto 20 people PLUS 4 Nights stay in Deluxe Ocean View Bure includes daily 3 meals for the Bride & Groom. Wedding Reception Setup & 3 Hours Beverage Package.

### FJ\$6800.00

#### CEREMONY INCLUSIONS

- \* Personal Wedding Coordinator
- \* Beach or Chapel Venue Hire
- \* Marriage Licence
- \* Wedding Venue Set up
- \* Celebrant/Church Minister
- \* Bouquet and Buttonhole
- \* Choir and Serenade

#### RECEPTION INCLUSIONS

- \* Wedding Dinner Set Up.
- \* Wedding Cake (1 tier)
- \* 3 hours Beverage Package

#### ACCOMMODATION FOR BRIDE & GROOM

- \* 4 Nights in Deluxe Ocean View Bure including Sparking Wine & Fruit Platter.
- \* Enjoy a 60 Minutes Couple Massage
- \* Daily Breakfast, Lunch & Dinner per Adult, Maximum 2 Adults

Special Rates offered for upgrade to higher category.



Available for travel from now until 28th February 2020 with tax inclusive. All guests must stay at Mana Island Resort & Spa-Fiji to have this offer valid. Minimum of 20 guests required. For more than 20 guests an additional cost of FJ\$150.00 per person applies. Black out dates apply. Must book by the 31st March 2019 for this special to apply.

\*\*\*Conditions apply. Rates will be changed subject to any government taxation, levies or devaluation of Fiji currency.\*\*\*

Email: [info@manafiji.com](mailto:info@manafiji.com) / URL: [www.manafiji.com](http://www.manafiji.com)



## Wedding Optional Item

### PHOTOGRAPHER

100 photo shots on DVD from F\$1,500

### BRIDE & BRIDESMADES

MAKEUP & HAIRDRESSING From F\$750.

\*For extra Artist, cost applies

This includes transfers for artist.

Traditional Fijian Costume F\$700 Purchase

### BOUQUET for Bridesmaids

Extra Bouque from F\$180 Per person

### BUTTON HOLE

Buttom hole for Groomsman F\$30 Per person

### WEDDING CAKES

Extra tiers From F\$150 Per tier

Catholic Priest / Celebrant F\$500

Includes Transfers

Sunset Beach Setup F\$100 Wedding Setup

MARRIGE CERTIFICATE - Tapa Design. F\$60

Includes postage fee, locally and Internationally.

## Wedding Options & Upgrades

### ACCOMMODATION:

Deluxe Ocean View Bure to Ocean Front Suite:

FJD\$200 + 25% taxes per night

Deluxe Ocean View Bure to Beachfront Bure:

FJD\$300 + 25% taxes per night

Deluxe Ocean View Bure to Honeymoon Bure :

FJD\$550 + 25% taxes per night

### RECEPTIONAL & OPTIONAL VENUE:

At No Extra Charge

- Pool Side Setting
- Mamanuca Restaurant
- Front or Side Deck at South Beach Restaurant

### CHARGABLE RECEPTION VENIUE:

- North or South Beach Set Up : FJD\$1000
- Vale ni Soqo (Events Hall) : FJD\$1000
- Sole Charter Hire of South Beach Restaurant: FJD\$2000

### Beverage Packages:

#### Standard Package

Local beers (Draught Fiji Bitter and Fiji Gold)

House Red & White wine

Sparkling Wine

Soft drinks

Deluxe Beverage Package at F\$70 per person.

Inclusve of drinks in Standard Package

Local Spirits (White/Dark Rum, Vodka, Whiskey, Gin.

#### Premium Beverage Package

Inclusive of Standard and Deluxe Drinks

Jack Daniel, Jim Beam and Absolute Vodka.

### Costs:

3 Hours Standard Beverage Package

Upgrade from the Standard Package to:

3 Hours Deluxe Package - F\$70 per person

3 Hours Premium Package - F\$100 per person

### Extra Hour Costs:

Standard Beverage Package - F\$60 per person

Deluxe Beverage Package - F\$70 per person

Premium Beverage Package - F\$80 per person

Alternately guests have the choice of paying as per consumption after the 3 hours.

The above rates and accommodation are subjected to change and availability.

The above venues are subjected to weather conditions and upon availability for bookings of this wedding package only.

The above rates are subjected to change and is quoted in FJD & include 9% Value Added Tax and 6% Service Turn Over Tax and 10% Environment and Climate Adaptation Levy.

The Above rates are taxes inclusive, however this is subjected to change to any government changes in taxes, etc





## *Wedding Cakes*

Single Tier wedding cake with soft icing, with the choice of Vanilla, Chocolate or Orange.

Flavours.

Extra Tier with Soft Cream: F\$160 per Tier.

Fondant Icing : An Extra F\$100 is applicable.

\*For cakes or cupcake arrangements, colours, sizes, e.t.c, please, contact the resort for a quotation.

Above rates are inclusive of taxes and is subjected to change.

## *Flowers*

A Posy and a Button Hole is included in the package however should you like a trailing bouquet this is an extra FJD\$50

Child Tiara: FJD\$40

Extra Buttonhole: FJD\$20

Wrist Corsage: FJD\$35

Pin Corsage: FJD\$30

Loose Hair flowers: FJD\$2 per piece.

Wedding Flowers: Flowers are subject to seasonality and availability in Fiji. For Any Special Requests; Mana Island Resort & Spa – Fiji will try our best but cannot guarantee. Roses, Lilies and other foreign flowers are purchased from overseas, and must be requested at least 2 months in advance.

## *Entertainment*

\*Hire of DJ: FJD\$2500: Includes 4 hours of non stop music, accommodation, transfers and music for the reception dinner.

\*3 Piece Band: FJD\$4500: Includes 4 hours of entertainment, transfers, accommodation , meals for the band members.

\*Firewalking: FJD\$2300 for 6 members of Fire walking, this includes their transfers, meals and accommodation.

\*Polynesian Dancers: FJD\$2500 Team of 6 - 8 people to include transfers, meals, accommodation and 30 - 45 minutes of cultural entertainment.

\*Traditional Meke Show: FJD\$2000 for a 30 member group to entertain for 30 - 45 minutes of traditional Fijian Meke show and singing.

For further details or extension of entertainment, please contact the resort for negotiations. Please note rates are subjected to change.



A decorative background on the left side of the page featuring bamboo stalks and clusters of white and purple flowers.

## *Wedding Requirements*

### Deposit/Booking Policy

We require a 30% non refundable deposit upon confirmation of your wedding arrangements. Balance of payments is to be made at least 45 days prior to the wedding. Payable through credit card, or bank transfer, we will supply information and Credit Card Authorisation forms, for payments.

### Cancellation Fees:

All cancellation 45 days and prior will be subject to cancellation fee equivalent to the deposit paid.

Cancellation less than 45 days – 100 % charge entire arrangements.

No-show or premature departure – 100 % charge entire arrangements.

Any amendments, for instance a decrease in number of rooms etc., same conditions as cancellation will be applied.

### Wedding Ceremony Venues

Wedding Chapel (50 guest)

North Beach (100 guest)

Sunset Beach (100 guest)

South Beach (100 guest)

### Witnesses

You can either designate someone close or known to you to bear witness on your wedding day, otherwise one of the hotel's employees will be more than happy to be a witness on your special day.

### Marriage License:

Fijian marriages are recognised worldwide, however you may still check with your consulate for additional information before the wedding.

### Requirements:

Copy of Passport

Original Birth Certificate

Either Single Status Certificate, Certificate of Search or Certificate of no Legal Impediment

Divorce Certificate (if divorced)

Death Certificate (if Widowed)

In case of BLESSING CEREMONY, only copy of the marriage certificate.

**\*\*Please be advised that we must receive all documentations at least a month before the wedding if not a late registration fee of F\$50 is applicable. \*\***

### Catholic Wedding Requirements:

Baptism Certificate

Confirmation Certificates

Freedom to Marry Certificate





## **MANA ISLAND RESORT (Fiji) Limited**

**Trading name as Mana Island Resort & Spa - Fiji**

### **Weddings / Renewal of Vows Package 2018/2019**

**(Validity: 7<sup>th</sup> July 2018 to 28<sup>th</sup> February 2019)**

#### **Contents**

Introduction	Page. 2
Simple Wedding Package	Page. 3
Beach Wedding Package	Page. 4
Chapel Wedding Package	Page. 5
Renewal of Vows Package	Page. 6
Wedding Options	Page. 7
Wedding Requirements and Conditions	Page. 8
Force Majeure	Page. 9
Wedding Cancellation Policy	Page. 10
Deposit and Bank Details	Page 10







'The most ordinary things could be made extraordinary, simply by doing them with the right people'...

Mana Island Resort & Spa - Fiji, nature is in its truly elegant state, with clear –crystal waters, fresh fragrant and indescribable backdrops, creating romance and magic for couples and honeymooners.





# Simple Wedding Package:

Love can transform the most commonplace...Into beauty and splendour and sweetness and grace...



**Rack Rate: F\$1,256.00**

- Celebrant or Minister
- Professional and Experienced Wedding coordinator (Bridesmaids)
- Wedding Venue Decoration (Beach or Garden or Chapel)
- Wedding Registration
- Marriage license Registration fee
- Mana Special Marriage Certificate
- A Bottle of Sparkling wine for toast after ceremony for Couple
- Special Wedding gift
- Legal Marriage Certificate with APOSTILLE SEAL.

\*The above rates are quoted in \$FJD including Tax



# Beach Wedding Package:

A promise of a wedding... That two hearts truly make, a vow to love, to guide, to give and take!



**Rack Rate: F\$2,344.00**

- Choir & Fijian serenades.
- Celebrant or Minister
- Professional and Experienced Wedding coordinator (Bridesmaids)
- Welcome Board
- Ring Pillow
- Wedding Venue Decoration (Beach or Garden)
- Marriage license Registration fee
- Two Traditional Fijian Warrior Escorts
- Mana Special Marriage Certificate
- A Bouquet and a Boutonniere
- A bottle of Sparkling wine for toast after ceremony for Couple
- Special gift
- Legal Marriage Certificate with APOSTILLE SEAL.

\*The above rates are quoted in \$FJD including Tax



# Chapel Wedding Package:

Don't write your names in the sky - the wind will blow them away, or don't leave them in the sand - waves can wash them away. But post the names in your hearts today, and forever they will safely stay.



**Rack Rate: F\$2,344.00**

- Choir & Fijian serenades.
- Celebrant or Minister
- Professional and Experienced Wedding coordinator (Bridesmaids)
- Flower Shower
- Welcome Board
- Ring Pillow
- Memorial name plate
- Wedding Venue Decoration
- Marriage license Registration fee
- Mana Special Marriage Certificate
- A Bouquet and a Boutonniere
- A bottle of Sparkling wine for toast after ceremony for Couple
- Special gift
- Legal Marriage Certificate with APOSTILLE SEAL.

\*The above rates are quoted in \$FJD including Tax



## Renewal of Vows Package:



**Rack Rate: F\$835.00**

- Minister
- Serenades
- Venue Decoration
- Special Renewal of Vow's certification
- A bottle of Sparkling wine for toast after ceremony for Couple
- Special gift

\*The above rates are quoted in \$FJD including Tax



## Optional Extras

Item	Rack	Remarks
Standard Photography Package	1,500.00	100 photo shots on DVD
Hair & Makeup for Bride Hair & Make up for Bridesmaid	From 750.00 From 400.00	Includes transfers... charges for bridesmaid only will incur extra charges.
Traditional Fijian Costume	700.00	Purchase.
Bouquet & Boutonniere	From 250.00	For a Couple.
Extra Bouquet for Bridesmaids	From 180.00	Per person.
Buttonhole or Groomsman	30.00	Per person.
Wedding Cake Single Tier Medium	330.00	Single Tier.
Extra Tier	From 150.00	Per Single tier.
Catholic Priest / Celebrant	500.00	Includes transfers
Choir / Serenade	300.00	6 Choir members only
Sunset Beach set up fee	100.00	Wedding Set up fee at Sunset Beach

Remarks – The above prices are quoted in Fijian Dollars and include 9% Value Added Tax, 10% Service Turnover Tax and 6% Environmental & Climate Adaptation Levy.

**Wedding Flowers:** Flowers are subject to seasonality and availability in Fiji.

For Any Special Requests; Mana Island Resort & Spa – Fiji will try our best but cannot guarantee. Roses, Lilies and other foreign flowers are purchased from overseas, and must be requested at least 2 months in advance.

**Cancellation of Service Providers or Wedding Suppliers:**

Cancellation for any service providers, flower orders and cakes, 14 days or less prior to the wedding date, full charges will apply.

**Wedding Dinner Reception / Cocktail:**

Wedding Receptions such as Cocktails, Lunch, Dinner and etc., could be arranged, however to have a different themed buffet for the day, or to have the reception outside normal operation areas surcharges will apply. Please contact the resort directly.



## **Wedding requirements:**

### **Marriage License Requirements:**

- Copy of Passport
- Original Birth Certificate
- Either Single Status Certificate, Certificate of Search or Certificate of no Legal Impediment
- Divorce Certificate (if divorced)
- Death Certificate (if Widowed)
- In case of BLESSING CEREMONY, only copy of the marriage certificate.

**\*\*Please be advised that we must receive all documentations at least a month before the wedding if not a late registration fee of F\$50 is applicable. \*\***

### **Catholic Wedding Requirements:**

- Baptism Certificate
- Confirmation Certificates
- Freedom to Marry Certificate
- Pre-nuptial enquiry form, signed and endorsed by the couples Parish priest
- Notification that the couple have had their pre-marriage instruction course

### **Wedding / Renewal of Vows other conditions**

- Require marriage applicant's full name upon Reservations with Couples Telephone contacts and fax, e-mail – if available.
- Mana Island Resort & Spa – Fiji do not accept wedding bookings on the day of arrival.
- For all Beach Wedding Package venue is North or South Beach, if they request other sites, extra cost is applicable.
- The Wedding / Renewal of Vows package price are subject to change due to events beyond the Resort control, such as Government levies or taxation.
- There will be no price reduction for non – utilization of items from full package.
- Wedding is conducted by minister who is based on the resort and if you require \* Catholic Priest will incur extra charges.
- The Catholic Priest can conduct only Chapel wedding.
- These packages apply World wide – Except the **Japanese market**.
- Registration of marriage is arranged by our Wedding department; therefore we need to get your arrival details at least 4 weeks prior to their arrival in Fiji.
- Note that the Registry office opens from 9 (nine) am to 3 (three) pm from Monday to Friday and closes on Saturday, Sunday and Public Holidays in Fiji.
- Mana Island Resort & Spa –Fiji is one of the few resorts that ensure that all our wedding couples receive their Marriage Certificate with the official Apostle Seal at no extra charge to the Couple. (Note: The process of getting the Apostle Seal would take up to 4 – 6 weeks).
- We also provide the option to do pre-registration before the couple arrives into the country, however all documents must be sent through at least 4 weeks in advance and also Citizenship of certain countries may vary if this is possible or not.

**Responsibility during Force Majeure:**

- a) Please be advised that Mana Island Resort & Spa – Fiji will not accept any responsibility for guests' loss or damage to personal equipment and property whilst staying at the Resort.
- b) Guests are required to follow directions, which may be given whilst staying at the Resort for participating in activities. However the Resort will not accept responsibility for any injuries, which occur to guests whilst staying at the Resort.
- c) Mana Island Resort & Spa – Fiji shall be relieved of its obligations hereunder in the event and to the extent its performance of this agreement is delayed or prevented in whole or in part by any cause beyond its control including without limitation, acts of God, acts of government or change of laws, war or hostilities (declared or not). Civil unrest, fire, Natural Disaster such as flood, earthquake, cyclones, explosion, sale, seizure of the Resort under legal process, strikes, lockouts or labor stoppages or any other circumstances beyond the control of the Resort that makes it impossible for the Resort to operate fully or partially. .
- d) Mana Island Resort & Spa – Fiji also will not accept any responsibility for any premature departure refund without any reasonable source against the Company, and it will attract full cancellation charge.
- e) Because of these conditions, Mana Island Resort & Spa – Fiji suggests Guests to purchase Travel Insurance prior to their travel to avoid unforeseen expenses.

**Reservations / Weddings**

All Reservations notice must be received by Fax or E-mail from the Couple (or company). The receipt of which needs to be verified and acknowledged by Mana Island Resort & Spa - Fiji.

- Wedding Confirmation or booking – [wedding@manafiji.com](mailto:wedding@manafiji.com)
- Accommodation confirmation or booking – [res@manafiji.com](mailto:res@manafiji.com)

**Wedding Packages or Renewal of Vow's cancellation policy**

- Cancellation notice must be received by Fax or E-mail from Reservations department (or company), The receipt of which needs to be verified and acknowledged by Mana Island Resort & Spa - Fiji.

**Amendments policy**

Any amendments request after final confirmation call will attract full re-make charge as follows;

- Memorial plate (Chapel Wedding) F\$ 50.00 (Tax included)
- Welcome Board (Chapel / Beach Wedding) F\$ 50.00 (Tax included)
- Ring Pillow (Chapel / Beach Wedding) F\$ 50.00 (Tax included)

**Wedding Group policy**

- Due to size of the Resort, Group of 10 rooms or more –must send a written request to Sales department and confirmation will be given subject to space availability of Group rates.
- Contract rates are not applicable for Groups of 10 rooms or more.
- Group rates will be considered upon sending a written request to Sales department.

**Group Name List:**

- Final rooming list must reach the Reservations department 60 days prior to group arrival.
- In case there is failure to do so and without any reasonable notice given, entire rooms shall be automatically released.



- **Deposit and payments:**
- 30% of non-refundable deposit is due within 14 days of the reservation confirmation or the reservation will automatically be cancelled
- Balance of Payment is due with the rooming list 45 days prior to group arrival.

**Cancellation Fees:**

- All cancellation 45 days and prior will be subject to cancellation fee equivalent to the deposit paid.
- Cancellation less than 45 days – 100 % charge entire arrangements.
- No-show or premature departure – 100 % charge entire arrangements.
- Any amendments, for instance a decrease in number of rooms etc., same conditions as cancellation will be applied.

**Wedding Banquet**

Mana Island Resort & Spa – Fiji Team on the island will organize a wedding banquet for a group as small as 5 or as large as 150 people. The reception could be in our Mamanuca Restaurant, the South Beach Restaurant, function room 'Vale Ni Soqo', Decks, Garden areas, Pool side and etc. Private venue set ups start from F\$500 for a private venue, but for sole use of one of the restaurants, we will charge F\$2,000 for hire only. Set Menus and Buffet Menus starts from approximately F\$75 per person.

**Payments / Account / Bank details:**

Overseas and Local Agents, require Bank draft which must reach Mana Island Resort & Spa – Fiji Head office Accounts department 14 days prior to Guests arrival date.

Mana Island Resort & Spa – Fiji also accept payment by Credit card or Company cheque, please contact for the details. In case payment fails to reach us by that time, reservation will be cancelled automatically.

**Bank details:**

Name of Bank – Westpac Banking Corporation – Lautoka Branch

Account Number – 3600042-0

Bank Code - WPACFJFX

Address 175 Vitogo Parade, Lautoka Fiji Islands

Postal address – P.O.Box 127, Lautoka Fiji Islands,

Telephone – 679-666-0833 / Fax – 679-666-3616

**Rates subject to change:**

Mana Island Resort & Spa – Fiji reserves the right to adjust rates for events beyond the control of Mana Island Resort & Spa - Fiji for instance – changes in taxation, devaluation, if same is raised or lowered by the actions of the government.